



MANAGING COMMITTEE AND ITS POWERS

- 1 The Managing Committee shall be the executive body of the Association and shall be responsible for the achievement of the aims and objectives of the Association and its functioning.
- 2 The Managing Committee shall consist of the following:-
 - a Three members elected directly by the General Body. They may be proposed and seconded. In case there are several contestants they shall be elected under secret ballot and the first three securing greater number of votes shall be elected to the committee.
 - b One representative each from the sub-units, which have at least 20 members and duly instituted by the Managing committee. These representatives shall be elected not earlier than one month prior to the Elective General Body meeting; to be the member of the Managing Committee, the representative thus elected shall be within approachable distance and available for committee meetings.
- 3 The Principal of the Institute of Hotel Management, Catering Technology and Applied Nutrition, Goa shall be the Ex-officio President of the Association.
- 4 The elected members and the representatives of the sub units shall choose from among themselves, the Vice President, the General Secretary and the Treasurer.
- 5 The Managing Committee shall hold office for a period of 3 financial years.
The Managing Committee shall have the following powers and duties:-
 - a To set up committees and sub-committees to achieve the aims and objectives of the Association.
 - b To prepare the Annual Budget of the Association and implement it, as approved by the General Body.
 - c To create, establish, maintain and administer, reserve and special funds of all kinds or nature with the approval of the General Body.
 - d To take such steps by personal or such other activities and work, as may from time to time be expedited, to collect and procure donations and funds for the Association.
 - e To open and operate accounts of any descriptions with any bank or banks or postal savings, certificates, stock, shares, bonds on such terms and in such manner from time to time as the General Body may deem fit.
 - f To receive money due to the Association.
 - g To apply for, receive, collect and recover grants, allowances or loans from the Government, semi-Government or Social Welfare agencies, in aid of the objects of the Association, subject to the approval of the General Body.
 - h To take, receive, hold, spend, administer and use any gift whether money or other properties, moveable or immovable, by the Association for carrying on any one or all the objects of the Association.
 - i To print, publish, issue and exhibit any journals, periodicals, books, reports, pamphlets, advertisements, brochures, souvenirs and any other matter for the promotion and advancement of the objects of the Association.
 - j To acquire, purchase, sell, reading and exhibit material for libraries; sports goods for conduct of sports and games; cultural items for social and cultural performances.
 - k To subscribe to, or otherwise aid such benevolent educational or philanthropic institutions, the objects of which are similar or identical to the objects of the Association.

- l To delegate any powers of the Managing Committee to the President and/or Vice President and/or Secretary and/or Treasurer of the Association as the General Body may, from time to time, deem necessary and expedient.
 - m To appoint and remove and to delegate any of the powers of the Managing Committee to such committees and sub-committees or to individual members of the Managing Committee as may be deemed fit and expedient, and necessary from time to time, by the General Body.
 - n And generally, to do all things necessary or expedient for the due conduct of the affairs of the Association, not herein otherwise provided for.
- 6 The Managing Committee shall meet as many times as necessary but shall meet at least four times a year (in or around April, July, October, January).
 - 7 The General Secretary shall, at the request of the President of the Association or as may be found necessary, summon the meeting of the Managing Committee.
 - 8 The notice of every meeting stating therein the agenda to be transacted shall be posted/sent at least 15 days in advance of each of the meeting to each of the members of the Managing Committee.
 - 9 The one third of the members of the Managing Committee shall form a quorum. In the absence of requisite quorum, the meeting may be adjourned for half an hour and then be reconvened and shall continue its proceedings validly.
 - 10 For a decision/resolution to be valid, it shall have the support of the majority of the members present.