

**TS-7: HUMAN RESOURCE DEVELOPMENT
(TUTOR MARKED ASSIGNMENT)**

Course Code: TS-7
Total Mark: 100

Programme: BHM
Assignment Code: TS-7/TMA/2022-23

Note: This TMA consists of **ten questions**, out of which you have to **attempt any five**. The question carries **20 marks each** and should be answered in about **500 words**. Send your TMA to the Coordinator of your Study Centre.

1. Define Human Resource Planning? Explain the need of human resource planning in hospitality Industry. 20
2. Define Human Resource Information System? Highlight advantages of computer based human resource information system. 20
3. Define Job Evaluation? What are the basic assumptions in job evaluation? List the advantages of job evaluation. 20
4. Write short notes on the following in about 150 words each: (5x4)=20
 - a) Job Description
 - b) Need for Transfer Policy
 - c) Point Rating
 - d) Other Allowances
5. Write a detailed note on 'Position of Women in Tourism and Hospitality Sector'. 20
6. Define motivation? Explain Maslow's theory of hierarchy of human needs. 20
7. Draw the organization structure of Personnel office of an organization and describe the role of Personnel Manager in the organization. 20
8. Explain various methods of 'on-the-job training' and 'off-the-job training in detail. 20
9. Write a note on 'Selection Tests' and list the limitations of selection tests. 20
10. Write short notes on the following in about 150 words each: (5x4)=20
 - a) Disciplinary Issues
 - b) Voluntary Welfare Amenities
 - c) HRD for Service Sector
 - d) Dearness Allowance