



होटल प्रबंध, खान - पान प्रौद्योगिकी एवं अनुप्रयुक्त पोषण
विज्ञान संस्थान, आल्ट पर्वरी, गोवा - 403 521.

**Institute of Hotel Management, Catering Technology
and Applied Nutrition, Alto-Porvorim, Goa-403 521**

**वार्षिक रिपोर्ट
2021 - 2022**

**ANNUAL REPORT
2021 - 2022**

**INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION
ALTO-PORVORIM, GOA**

ANNUAL REPORT FOR THE YEAR 2021-2022

I. Introduction

This Institute was registered in 1967 as a Society in the name of Food Craft Institute (Goa), under the Societies Registration Act of 1860, bearing Registration No. RS/DCA/SK/36. It was later upgraded to an Institute level and the name has been changed to "INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION (GOA) SOCIETY."

The Institute is autonomous in character and has Board of Governors consisting of eminent persons from the Government, Industry and Management fields. It is under the administrative and financial control of the Ministry of Tourism, Government of India.

The Institute started its activities in July 1968 and the following courses were offered:

- 1) Craftsmanship Course in Cookery
- 2) Craftsmanship Course in Bakery & Confectionery
- 3) Craftsmanship Course in Restaurant & Counter Service
- 4) Craftsmanship Course in Hotel Reception & Book-keeping
- 5) Trade Course in Canning & Food Preservation

In the initial years, the examinations were conducted by the Directorate of Education, Government of Goa, Daman & Diu and subsequently, the Institute was affiliated to the Board of Technical Examinations, Mumbai, Maharashtra State.

The Institute is now affiliated to National Council for Hotel Management & Catering Technology, Noida. The 3-Year Diploma in Hotel Management & Catering Technology commenced from 1984.

With effect from the academic year 2002-03, National Council for Hotel Management has introduced a Degree Programme called "3-Year B.Sc. in Hospitality and Hotel Administration". The Semester System for the 3-Year B.Sc. commenced from the academic year 2009-10.

II. Main Aims and Objectives

As indicated in the Memorandum of Association:

I. To establish and to carry on the Administration and Management of the Institute.

(a) i) To provide instructions and training in all Crafts and Skills, all the branches of knowledge both theoretical and applied, and all the organizational and management techniques, which are required for the efficient functioning of catering establishments of all skills, as well as institutional feeding programmes in schools, industrial establishments and similar organizations.

ii) To impart instruction and training in modern and Scientific techniques of management of modern hotels.

(b) To undertake and to associate itself with nutritional extension and developmental work.

(c) To propagate economy in the handling and utilization of foodstuffs.

(d) To assist and associate itself with the efforts of the Central and State Governments to popularize wholesome non cereal foods, particularly protective foods, with a view to the diversification of the ordinary Indian diet and the enrichment of its nutritional contents.

(e) To assist and associate itself with the attempts of Food Research Institutions, food scientists and food technologists to find effective and acceptable means of presenting nutritional ideas through development of suitable recipes and the planning of menus.

(f) In accordance with the general policy laid down by the Central Government, to prescribe courses of instructions, hold examinations and grant certificates, diplomas and other awards to persons.

(g) To fix and demand such fees and other charges as may be laid down in the bye-laws.

(h) To establish, maintain and manage halls and hostels for the residence of students and members of the staff.

(i) To supervise and control the residence, to regulate the discipline of students of the institute and to make arrangements for promoting their health, general welfare, cultural and corporate life.

(j) To institute teaching in administrative, technical, ministerial and such other works as may be necessary and to make appointments to the posts created therefore in accordance with Rules and Bye laws.

(k) To institute and award fellowships, scholarships, exhibitions, loans, monetary assistance, prizes and medals in accordance with the Rules and Bye-laws.

(l) To seek affiliations with universities or other appropriate academic government bodies or institutions and obtain the recognition of its courses of instructions, its examinations, its diplomas, certificates and other awards by the appropriate educational authorities.

(ii) To build, construct, maintain houses, hostels, schools or other buildings and alter, extend, improve, repair, enlarge or modify the same including any existing building and to provide and equip the same with light water drainage, furniture, fittings, instruments,

apparatus, and appliances and other things for the use to which such buildings is to be put up or held.

- (iii) To create and maintain a fund to which shall be credited;
- (a) All moneys provided by the Central & State Govt.
 - (b) All fees and other charges received by the Society.
 - (c) All moneys received by the Society by way of grants, gifts, donations, benefactions, bequests or transfers and
 - (d) All moneys received by the Society in any other manner or from any other sources.
- iv) To do all such lawful acts, deeds or things as may be necessary incidental or conducive to the attainment of all or any of the objects of the Society.

III. Facilities

The Institute is one of the pioneer bodies in the country which enjoys maximum facilities and has well qualified faculty.

Campus Location

The Institute is situated at Alto Porvorim, Bardez, Goa. Pin Code - 403 521, on the National Highway NH 17 between Mapusa and Panjim. From Panjim to the Institute it is 3 km and from Mapusa to the Institute it is 8 km.

Space available

The total area is 4.8 acres.

Classrooms

The Classrooms are well furnished for imparting theory knowledge to the young minds to prepare them for the Industry in which they are about to enter. Large and accommodating, they are equipped with teaching aids and LCD Projectors which bring the latest information to the discerning students.

Laboratories

The **Housekeeping Laboratory** is well equipped to train the students in the finer aspects of laundry and stain removal, make-up of rooms, as well as operational aspects i.e. uniform designing, lost and found, etc.

The **Computer Laboratory** - Computers of latest technology are provided so as to impart the desired training to equip the students to meet the need of the hospitality industry.

The **Front Office Lab** - The 3-Year B.Sc. in H. & H. A. students are trained in basics of Reception and Reservations Sections, Checking-in and out, Situation handling and Room Reservations.

The **Bakery and Confectionery** are the training labs where the students of the Ist, Vth and VIth Semesters of the 3 Year B.Sc. in H. & H. A. and Craftsmanship Course in Food Production and Patisserie are taught to transform ordinary ingredients into delectable cakes, bread and confections that are a treat to the eye as well as the palate. Here intensive training is given to Students. The Products of the practical classes are displayed and sold fresh from the oven in the Snackateria.

The **Basic Training Kitchens** are designed to introduce the basic principles of cooking to students of Craftsmanship Course in Food Production & Patisserie Course and Semesters I & II of the 3 Year B.Sc. in Hospitality & Hotel Administration Course. They are taught fundamentals of major cuisines, cuts of meat, fish, vegetables, poultry, stocks, sauces and masala. The Kitchen is well planned, taking into consideration the inexperienced students as well as the level of attention needed to avoid accidents and ensure safety of young chefs.

The **Quantity Food Kitchen** is designed to cater for large numbers. As part of the Curriculum, students of the IIIrd & IVth Semester of the 3-Year B.Sc. in H. & H.A. are trained in bulk food preparation in this Kitchen. On a daily basis, lunch for staff and students enrolled for various courses at the Institute, is prepared here. The Kitchen is equipped with the latest equipment. It is well laid out, ensuring maximum efficiency.

Safety being a prime concern, students are provided training in a well-lit, ventilated environment.

The **Advanced Training Kitchen** is the platform from where the students of the Vth and VIth Semester of the 3-Year B.Sc. in H. & H.A. Course launch their careers. They are taught to prepare and present Menus from all over the world for Theme Buffets and various functions that are being held at the Institute.

The **Training Restaurant** is the facility where students are trained to lay a table, serve Food and Beverages. Gueridon Service and Bartending are also introduced to these students. Theme Buffet is held here and the important industry personnel, who are invited, view and acknowledge the efforts of the staff and students.

The **Library** is the spring of knowledge, where ideas are born and dreams generated. Well-stocked cabinets house volumes from all over the world. Books, periodicals, journals and magazines are purchased in order to enable the students to keep abreast of the Industry happenings and world events.

The **Student Dining Hall** is provided for easy comfortable dining. Here, the students can also satisfy their voracious appetites with snacks from the Snackateria.

Hostel

The Institute provides excellent hostel facility for the Boys as well as the Girl students. They are provided with wholesome food (Breakfast/Lunch/Dinner). All hostel rooms are equipped with individual cot, mattress and chair, built-in cupboard and a study-table. All facilities such as 24 hours hot and cold water, recreation facilities, Table Tennis, Basketball, T.V, laundry, facilities, gym, Shoe-shine Machine, Water coolers etc. are available. The Girls' hostel is provided with Washing Machines, Refrigerator, Microwave Oven and Air Conditioners for the Final year students.

A high standard of discipline and certain restrictions such as timings, attendance, etc. are maintained. The atmosphere in the hostels is extremely congenial. Safety is ensured to the hostelites.

The **Amphitheatre** is used by the hostelites to organize their Cultural Programmes.

Staff Quarters are provided for the Staff to avail accommodation in the Campus.

IV. Management

Our Mission Statement - "To be the undisputed leader in Hospitality Education."

The Constitution of the Board incumbents as on 31/03/2022, whether ex-officio or nominated, in case of nominated members the tenure of each.

SR. NO	NAME / DESIGNATION / ADDRESS	EX-OFFICIO / NOMINATED /	TENURE
1.	MR. J. ASHOK KUMAR (IAS) Secretary (Tourism) Government of Goa Secretariat, Porvorim, Goa.	CHAIRMAN	Not Specified
2.	MR. GYAN BHUSHAN, IES Economic Advisor, CEO NCHMCT Ministry Of Tourism, Govt. of India Room No. 3, 8 th Floor, Chanderlok Bhavan 36, Janpath Road, Delhi - 110 001.	MEMBER (EX-OFFICIO)	Not Specified
3.	MR. CHETAN PRAKASH JAIN Joint Secretary & Financial Advisor, Ministry Of Tourism, Govt. of India Anusandhan Bhavan, 2 Rafi Marg New Delhi - 110 001	MEMBER (EX-OFFICIO)	Not Specified

4.	MR. L.K. GANGULI Director (A&F) & Secretary, National Council for Hotel Management & Catering Technology Plot No. A-34, Sector 62, Institutional Area, Noida - 201309, U.P	MEMBER (EX-OFFICIO)	Not Specified
5.	MR. D. VENKATESAN Regional Director (Western & Central Region) India Tourism, Mumbai, Ministry of Tourism, Govt. of India, 123 M. Karve Road, Mumbai - 400 020	MEMBER (EX-OFFICIO)	Not Specified
6.	MS. NEELAM NADKAR Principal In-Charge Institute of Hotel Management, Catering Technology & Applied Nutrition, Veer Sawarkar Marg, Dadar, Mumbai - 400 028	CATERING EXPERT (NOMINATED)	From 05.09.2017 Till new nomination is approved by the competent Authority in MOT
7.	MR. MENINO D'SOUZA Director of Tourism Department of Tourism, Government of Goa, Panaji- Goa 403 001.	MEMBER (EX-OFFICIO)	Not Specified
8.	MR. BHUSHAN K. SAWAIKAR Director of Education Directorate of Education Government of Goa, Alto Porvorim, Goa - 403 521.	MEMBER (EX-OFFICIO)	Not Specified
9.	MR. NIKHIL DESAI Managing Director The Goa Tourism Development Corpn. Trionora Apartments, Dr. Alvares Costa Road, Panaji - GOA.	MEMBER (EX-OFFICIO)	Not Specified
10.	MR. S.K. MUKERJIE H.No.62, Opp. M.P.T. Institute Swatantra Path, Vasco-da-Gama Goa.	MEMBER (NOMINATED)	From 05.09.2017 Till new nomination is approved by the competent Authority in MOT
11.	MR. RALPH DE SOUZA Chairman de Souza Group G-5, Monaliza, Naikawaddo, Calangute, Bardez, GOA.	MEMBER (NOMINATED)	From 05.09.2017 Till new nomination is approved by the competent Authority in MOT
12.	MRS. DONNA D'SOUZA Principal	SECRETARY (EX-OFFICIO)	Not Specified

Institute of Hotel Management, Catering
Technology & Applied Nutrition
Alto Porvorim, Goa.

V. FACULTY AND STAFF POSITION.

The faculty and staff in position on 31/03/2022

Sanctioned Posts as per Ministry of Tourism, Govt. of India, Order No. 2(OBC)/2008-HRD(18) dated 09th June, 2009 and NCHMCT No.AF.33 (26)/2019-20/NC dated 2nd April 2019

Sr. No.	Name of the Sanctioned Post	Level In Pay Matrix	No. of Posts		No of Vacancies
			Sanctioned	Filled	
1	Principal	Level 13	01	01	Nil
2	Head of Department	Level 11	03	03	Nil
3	Sr. Lecturer	Level 10	07	07	Nil
4	Lecturer	Level 7	10	07	03
5	Asst. Lecturer	Level 6	14	04	10
6	Administrative Officer	Level 10	01	01	Nil
7	Office Superintendent	Level 6	01	01	Nil
8	Accountant	Level 6	01	01	Nil
9	Librarian	Level 6	01	01	Nil
10	P.A. to Principal	Level 5	01	01	Nil
11	U.D.C./StoreKeeper/Cashier	Level 4	05	05	Nil
12	Steno	Level 4	01	01	Nil
13	L.D.C.	Level 2	07	02	05
14	Attendants	Level 2	10	10**	Nil
15	Peons	Level 2	02	02#	Nil
			65	47	18

Contractual:

1	Teaching Associates		07	02	05
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** Filled 10 posts of Attendants Includes 04 posts namely Attendant - 02, Watchman - 01 and Mali - 01 on regular basis and balance 06 posts filled on contract basis.

Filled 02 posts of Peons includes 01 post of peon on regular basis and other on contract basis.

VI Meetings of the Board

- 68th Meeting of the Board of Governors was held by circulation.
- 69th Meeting of the Board of Governors was held on 14th October, 2021.
- 70th Meeting of the Board of Governors was held by circulation.
- 71st Meeting of the Board of Governors was held on 2nd May, 2022.

VII Courses Offered

Sr. No.	NAME OF THE COURSE	DURATION	ACTUAL INTAKE
1.	B.Sc. in Hospitality & Hotel Administration a) 1st Year - I st Semester II nd Semester b) 2nd Year - III rd Semester IV th Semester c) 3rd Year - V th Semester VI th Semester	1 year 1 year 1 year	420
2.	Diploma in Food Production	1 ½ year	45
3.	Diploma in Food & Beverage Service	1 ½ year	45
4.	Craftsmanship Course in Food Production & Patisserie	1 ½ year	112
5.	Craftsmanship Course in Food & Beverage Service	22 weeks 1st Batch 2nd Batch	45 45

VIII Admission Procedure

a. 3-Year B.Sc. In Hospitality & Hotel Administration Course (Degree)

I. Eligibility Qualification:

The candidate should have passed Class XII of 10+2 system.

OR

Equivalent examination in any academic or vocational stream with English as a compulsory subject.

II. Age:

As on 1st July: 25 years for General & OBC Category and

28 years for SC / ST candidates

Admission through National Council for Hotel Management & Catering Technology, Noida.

b. Diploma Courses in:

1. Food Production
2. Food & Beverage Service

I. Minimum Qualification:

Successful completion of 12th of 10+2 pattern.

OR

Equivalent qualification with English as one of the subjects in the School Examination.

- ii. Age:** 25 years as on 1st June for Gen & OBC
28 years as on 1st June for SC & ST

iii. Selection & Total No. of Seats:

- (1) 45 seats in Food Production
- (2) 45 seats in Food & Beverage Service

Admission for both the courses is done on first come first serve basis by the Institute

c. Craftsmanship Certificate Courses in:

1. Food Production and Patisserie
2. Food and Beverage Service

I. Minimum Qualification:

Successful completion of 10th of 10+2 pattern.

OR

Equivalent qualification with English as one of the subjects in the School Examination.

- ii. Age:** 25 years as on 1st June for Gen & OBC
28 years as on 1st June for SC & ST

iii. Selection & Total No. of Seats :

- (1) 112 seats in Food Production and Patisserie
 - (2) 90 seats in Food & Beverage Service
- [BI-ANNUAL (45 seats + 45 seats)]

Admission for both the courses is done purely on first come first serve basis by the Institute.

IX Examinations

SR NO	NAME OF THE COURSE	DURATION	INTAKE	ADMITTED	APPEARED	NO. OF STUDENTS PASSED/ PASS %	
1	B.SC. IN HOSPITALITY & HOTEL ADMN.	3 Years	420	402	389	379 / 97%	
				---	379	---	Not declared.
				366	365	362 / 99%	
				---	366	365	359 / 98%
				337	337	335 / 99%	
				---	337	337	334 / 99%
2	DIPLOMA IN FOOD PRODUCTION	1 ½ year	45	40	---	Results awaited	
3	DIPLOMA IN FOOD & BEVERAGE SERVICE	1 ½ year	45	24	---	Results awaited	
4	CRAFTSMANSHIP CERTIFICATE COURSE IN FOOD PRODUCTION & PÂTISSERIE	1 year	112	58	58	53 / 91%	
				---	58	---	Results awaited
5	CRAFTSMANSHIP CERTIFICATE COURSE IN FOOD & BEVERAGE SERVICE	22 Weeks	45	07	07	07 / 100%	
				45	---	---	---

X **Reservations**

i. Reservation for Candidates belonging to :

Scheduled Caste	:	15 % seats
Scheduled Tribe	:	7.5% seats
OBC Category (non-creamy layer)	:	27 % seats
EWS Category	:	5% seats

ii. Reservation for Physically Handicapped Candidates:

As specified by the Government of India 3% seats are reserved.

iii. Reservation for Kashmiri Migrant (*Subject to notification from Ministry of HRD for the academic session*).

One seat (Supernumerary) in each affiliated IHM is provided for Registered Kashmiri Migrants for B.Sc in H&H.A.

NAME OF THE COURSE	ADMITTED STUDENTS	SC	ST	OBC	PH	KM	EWS
		15%	7.5%	27%	3%	One Seat	5%
I st Semester of the 3-Year B.Sc. in H. & H.A.	402	52	03	120	03	01	44
II nd Semester of the 3-Year B.Sc. in H.& H.A.	379	45	03	114	02	01	44
III rd Semester of the 3-Year B.Sc. in H. & H.A.	366	33	09	120	0	01	30
IV th Semester of the 3-Year B.Sc. in H. & H.A.	366	33	09	120	0	01	30
V th Semester of the 3-Year B.Sc. in H. & H.A.	337	62	10	108	0	0	07
VI th Semester of the 3-Year B.Sc. in H.& H.A.	337	62	10	108	0	0	07
Diploma in Food Production	40	03	01	06	01	0	0
Diploma in Food & Beverage Service	24	0	0	01	0	0	0

Craftsmanship Course in Food Production & Patisserie I st Semester	58	01	01	08	01	0	0
II nd Semester	58	01	01	08	01	0	0
Craftsmanship Course in Food & Beverage Service Batch-I : July to Nov. 2021	07	0	0	0	0	0	0
Batch-II: Dec. 2021 to April 2022	0	0	0	0	0	0	0

XI **Placements**

During this year, 25 enthusiastic groups/hotels as mentioned below have conducted campus interviews to recruit students from IHM-GOA.

1. McDonalds India-West and South
2. Cinapolis
3. Lenskart Solutions Pvt. Ltd.
4. Absolute Barbecues Pvt. Ltd.
5. EasyDiner
6. Tata Starbuck Coffee Company Pvt. Ltd.
7. Café Coffee Day
8. HMS Host International
9. Haldirams
10. PUMA Sports India Pvt. Ltd.
11. Thrillophilia
12. Chaayos
13. Monika Enterprises
14. The Oberoi Group
15. The Leela Goa, Mobor
16. IHCL
17. The Park Hotels
18. JW Marriott Bengaluru Prestige Golfshire Resort & Spa
19. JW Marriott Hotel, Pune
20. Trident, Mumbai
21. Novotel ibis, Bengaluru
22. Grand Hyatt, Goa
23. Novotel, Pune
24. Vivanta Bengaluru, Whitefield
25. Fairfield by Marriott

XII Short duration Craftmanship Courses/customized trainings conducted (not more than 6 months)

TITLE OF THE COURSE	DATE	DURATION	NO. OF PARTICIPANTS	EXPENDITURE	HOW MET
No trainings were conducted.					

XIII Research /Consultancy / Training

Research Projects

In compliance with syllabus as laid down by the National Council for Catering Technology, prominent Research Projects were undertaken and some of the noteworthy projects of the 3rd Year of the 3-Year B.Sc. students are mentioned below:

1. The fastest growing wafers and namkeen food business in India (packed snack)
2. Tourism in Himachal Pradesh
3. Medicated Chocolate
4. Prominent Indian Herbs and Spices
5. Impact of cookery shows on the career choices of hospitality students
6. Influence of language in Tourism
7. Origin of Wines in India
8. Evaluation of Cruise Industry and Importance of Entertainment in Cruises
9. Conserving culture and traditions for rate of development of tourism
10. Importance of Rajasthani Cuisine in India
11. Development of Agricultural tourism in Maharashtra
12. Eco-Friendly Hotels
13. Perfect Brownie
14. Service Management in hospitality industry
15. Impact of using Plastic for preserving of food
16. Role of Travel Agencies in felicitating tourism in Goa
17. Role of local food as Cultural heritage promoting Bihar tourism
18. How does spirituality influence tourism industry
19. Salt-A timeless ingredient
20. New Trends in the Restaurant Industry using Hyper Local Ingredients
21. Sous vide : What is it : it's use in Indian Cuisine
22. Food as an element in developing tourism in Nagpur
23. Customer Preception about Saoji Cuisine-A study of Saoji Bhojnalays in Nagar City
24. Travel Vlogs and it's implication on marketing destination
25. Tourism in Manali
26. Ecofriendly(ECOTEL)
27. Couch surfing in India
28. Awareness to Mental Health in Hospitality Industry
29. Significance of location for small restaurant business
30. Authentic Goan Cuisine
31. Study on Street Foods of Kozhikode

32. Review of post pandemic evolution in housekeeping SOP's
33. Prominence of Synthetic Flavours over Natural Flavours
34. Perception of Final Year Student towards working in hotel industry
35. A feasible study on introducing traditional Mangalorean Cuisine in restaurant in Goa
36. Growth of wellness tourism in Southern India
37. Cuisine of Nagaland
38. Classic Cocktails
39. Impact of Live Cooking in the culinary world
40. What if we remove animal products from our life
41. Food Delivery Aggregators
42. Organic food in the aspect of organic farming

XIV Training

Competent Staff is one of the main strength of the Institute. Staff Members are provided opportunities for growth and realization of their potential and for this purpose the below mentioned staff were deputed for various Workshops/ Seminars.

Sr. No.	Training Period	Name of the Workshop / Seminar	Staff Member attended Workshop / Seminar
1.	24 th , 25 th , 31 st July and 1 st & 7 th August 2021	Five-day Government Certificate Professional Course on 'Artificial Intelligence and Data Science' organised by Ministry of Micro, Small and Medium Enterprises, Govt. of India (Virtual Platform).	Smt. Mohini Khadji, Lecturer
2.	25 th - 27 th August, 2021	03 days (Online) Faculty Development Program on 'Digital Marketing Masterclass' organized by IHM Bhopal	Smt. Priti S. Shet, Sr. Lecturer Shri. Pramod S.V. Lecturer Shri. Vishal Suvarna, Lecturer
3	20 th to 24 th September, 2021	05 days (Online) Faculty Development Program on 'Unlocking Potential-Empowering Yourself' organized by IHM Bhopal	Smt. Suvantha Hiremath, Sr. Lecturer Ms. Vanessa Nazareth, Asst. Lecturer Shri. Sushil Kumar, Asst. Lecturer
4	13 th August, 2021	01 day National Level Web Workshop on RTI organised by Deptt. of Mathematics of Government College of Commerce and Economics, Margao in association with the Commonwealth Human Rights Initiative, New Delhi (Virtual Mode)	Smt. Liza Dias, HOD-1 Shri. Kamlesh Dange, HOD-2 Smt. Maria F. Da Cunha, A.O.

5	31 st August, 2021	Half day training programme for Nodal Teachers under its jurisdiction for enforcement of the provisions of COTPA 2003 and implementation of the TOFEI guidelines organised by Primary Health Centre, Provorim	Shri. Sunil Chavan, HOD-3
6	23 rd September, 2021	Hindi Workshop through Microsoft Times(Online) on Official Language Rules Quarterly/Half yearly reporting for effective writing.	Smt. Sangeeta Bude, UDC Smt. Supriya Muchandi, LDC
7	29 th March, 2022	Half Day GST Seminar-Year end to Year Beginning organized by Goa Chamber of Commerce & Industry	Smt. Pooja Shetgaonkar, Accountant Shri. Govind Mhamal, UDC
8	16 th and 17 th February, 2022	Two Half days specialized e-training programme on General Financial Rules(GFRs) organized by National Productivity Council, Jaipur	Smt. Pooja Shetgaonkar, Accountant
9	10 th to 12 th March, 2022	Three days workshop on The Era of Cloud Kitchen, Frozen foods & Packaged Foods – The future of modern gastronomy, organized by IHM Kolkata	Smt. Swati Sharma, Lecturer
10	9 th to 11 th March, 2022	Three days Faculty Development Program on 'Restaurant Business Trends' conducted by IHM Pusa, New Delhi	Smt. Quintina Fernandes, Sr. Lecturer
11	24 th March, 2022	Western India (Paschim Bharat) Heritage Food Festival at IHM Ahmedabad	Smt. Liza Norton e Dias, HOD-1 and Shri. Umesh Bodke, Lecturer

XV Innovations / Good Practices

Technological improvements

- ❖ Laptops are given to all faculties.
- ❖ LCD Projectors are mounted in the Classrooms.
- ❖ Installation of On-line UPS and Server Machine.
- ❖ IT infrastructure
 - Latest Desktops with i5 and i7 Processors respectively which has latest operating system Microsoft Windows 8 are installed in the Administrative Office.
 - 10 Desktops are installed in the Library for the students to access Internet for Research Project.

- ❖ Library Management Software 'e-Granthalaya' is installed in the Library, which has the data base of all the books available in the Library. This software is accessible via Web where the students and faculties can refer and reserve books.
- ❖ Shawman's Material Management System (MMS) package is installed for the Stores. It is linked to all departments where indenting and issue of items are taken care of.
- ❖ Tally ERP 9 has been installed in the Accounts Department.
- ❖ All data in the Examination Department is computerized. Admission Instructions, Attendance, Examination Notices, etc. are available on the Institute's Website (www.ihmgoa.nic.in)
- ❖ Details about the Institute are available on the Website (www.ihmgoa.gov.in)
- ❖ Alumni Association details are also hosted on the Website (www.ihmgoa.gov.in/alumni)
- ❖ IDS System for Front Office Practical
- ❖ Online Admission
- ❖ LCD Screens installed

Power Saving Measures

- ❖ Installed 30 Nos. Solar Street Lights in the whole campus.
- ❖ Solar connection given to Garden Lights.
- ❖ Solar Water Heating System is mounted on the Girls Hostel Terrace and Institute, which provides hot water throughout the day to the whole building.
- ❖ An awareness is created among the students on Power saving & Energy conservation.

Green Globe – Vermiculture/Vermi Compositing Waste Water - Sewage Treatment Plant

This Institute has developed an unique Waste Management Segregation System. The Waste Management System works as an effective segmentation tool for storing different types of waste such as dry garbage, plastic waste, wet garbage. All Kitchens are provided with colour coded Dust Bins for Wet and Dry Waste.

IHM-Goa plays a proactive role in transmitting the need to preserve ecology and care for the environment.

- ❖ Bio-gas Sewage Treatment Plant of 1,00,000 litres capacity has been set up.
- ❖ The treated water is used for gardening.

- ❖ Bio-gas Wet Garbage Treatment Plant of 300 kg capacity.
- ❖ Use of Bio-gas for water heating in the Boys Hostel.
- ❖ Use of Bore-Well.
- ❖ Water Filtration Plant for treating Bore-Well water.
- ❖ Growing of herbs such as curry leaves, bay leaves etc.
- ❖ Growing fruits such as Mangoes, Bananas, Papayas, Coconuts, Chickoos, Love Apples etc.
- ❖ The staff of the Institute encourages students to participate in various activities and competitions organized on "World Environment Day".

FUTURE PLANS

- Smart Classrooms – 1 no.
- Upgradation & Renovation – for New Wing A.V. Room.
- Demo/studio kitchen
- Provision of Lift facility and changes to make the New Wing Differentially Aabled friendly.

XVI Events and Activities

Virtual quiz Competition on IDY

Student team of IHM Goa enthusiastically participated in the yoga quiz which was organized by India Tourism Mumbai along with Adhvan Knowledge Hub and finished as 2nd number up at the podium position. The quiz comprised of five rounds and questions were based on centers for yoga, great people associated with yoga, statues related to yoga etc. Mrs. Smeta Gulvady hosted the event. The quiz aimed at creating awareness on the major yoga destinations, practitioners, yoga centers etc. which was very well achieved by the event.

Team from IHM Goa comprised of Ms. Akshata Shete and Mr. Atharva Zagade who were later felicitated by India Tourism.

Azadi ka Amrit Mahotsav

The citizens of India participated in various cultural activities organised across the country during the 75 weeks preceding the 75th Indian Independence Day. As a part of this initiative, IHM-Goa organised a series of events.

- Reel-making competition – An inter-college reel making competition was organized which was extremely well received by the students from different institutes who participated with a great deal of enthusiasm. Among 20 video entries on the theme, student from FCI Aligarh was adjudged the winner. IHM Pusa stood at 2nd position whereas IHM Ranjita came at the 3rd position. Cash prize of Rs. 1000/-, 750/- and 500/- along with an e-certification was awarded to the winning entries.

- Traditional attire showcasing event – India is a land of glorious heritage, culture and diversity. There is no better visual reflection of it than our colourful traditional dressès. With this thought IHM Goa organised a traditional attire showcasing event. The event witnessed ten entries. Student modelled themselves in their regional traditional attires and the presentation was much appreciated by all on special platforms.
- Essay writing competition – Essay writing competition on the topic of importance of independence from strong to self-expression was organized by the Institute. The event had participant of one student.

Independence Day

Flag hoisting was done by the Principal of the Institute to mark the 75th Year of Independence. The staff members participated in the same.

Onam

Pandemic made it difficult to organize and celebrate Onam festival together in the Institute premises. However, the students and faculty members of the Institute were not ready to let this barrier keep them down. They celebrated the festival with enthusiasm and shared the pics of pookalam (floral arrangement) and sadhya which they prepared at home. The same way uploaded on the social media account of the Institute.

Teacher's Day celebration

An online event was organized as a tribute to all the faculty members by the students of the Institute. The program began with the opening ceremony with a speech by a 2nd year student followed by a few dances and songs by the students. There was an open session for everyone where everyone played a questionnaire game. The event was conducted with Mr. Abhishek Bhosle giving a vote of thanks on the behalf of Principal and all the teachers. The event was a sweet gesture inspite of all the obstacles of the online mode, network issues and so on. It was very well received by everyone present.

World Tourism Day

Amidst the lingering perils of the pandemic, the tourism sector of Goa and all the other places suffered tremendously. To bring the fervor of tourism back into the game the theme for this WTD is focused on 'Tourism for inclusive growth'. To mark and celebrate the same IHM-Goa organized a few events.

- Quiz Competition – 2 students from IHM Goa participated in a tourism quiz competition organized by Goa tourism.
- Photography contest – An intra college photography contest was organized in which students had to capture unseen and not so obvious parts of Goa. The theme of the contest was 'Goa beyond sun and sand'. An overwhelming response was achieved for this event with around 20 entries from students.
- Video making on traditional attire – A short video making on the traditional attire of different regions was organized alongside and 2 students enthusiastically participated for the same and made an enriching video explaining about the regional attire of their native places.

Cake Mixing Ceremony

IHM Goa celebrated cake mixing ceremony to mark the arrival of the season of Christmas on 19th November, 2021.

Women's Day Celebration

For 2022, the UN gave theme as 'Gender Equality today for a sustainable tomorrow', which aims to recognize women who are working to build a more sustainable future. It is a global day celebrating the social, economic, cultural and political achievements of women. In keeping with the spirit of International Women's Day, IHM Goa conducted various events on 8th March, 2022 in which female staff and students of the Institute participated with great enthusiasm and fervor. Details of events organized at the Institute are as follows :

- **Basics of Make up** – This event was for female students. Students carried their own make up kits and stated with emphasis that they are all 'style and substance'. The workshop was conducted by Ms. Anjali Noronha who is an accomplished make-up expert. Students not only considered the inputs as make up but also looked at the training as grooming help for their campus interviews and professional career.
- **Yoga Session** – A healthy mind lives in a healthy body. Yoga is just not an exercise but a way of life. It is a skill which nurtures body, mind and soul. Ms. Sunieta Narayana in her workshop on Yoga for all women of the Institute helped them to learn the correct postures, asanas and breathing techniques.
- **Life skill talk & meditation** – Brahmakumaris are a renowned spiritual organization in the Country. Their teachings include meditation for peace, hope for the world and wisdom for life and discovery of spirituality. Representatives of this organization visited the Institute and discussed the importance of spirituality, inner calm and world peace. Female staff of the Institute benefited from their discourse and practiced meditation in the serene environs of our multipurpose hall.
- **Cookery competition** – Support staff is always the backbone of an organization. IHM Goa recognizes their contribution to the fullest. A cookery competition was organized for the female housekeeping support staff of the Institute. They surprised everyone with their skill, innovation and enthusiasm. Dishes prepared by them had remarkable amalgamation of authenticity, innovation and presentation. The winners were awarded with prizes and all participants were encouraged with souvenirs gifted to them by Institute management.

Sports activities

IHM Goa organized an online chess competition for the students on 18th September, 2021, no other activities could be organized as the classes were online till February 2022 due to the COVID pandemic.

Swachh Bharat Mission-2021, Swachhta Action Plan/Pakhwada.

Swachh Bharat Mission activities to create awareness on cleanliness and sanitation were conducted with great enthusiasm by students and faculty of IHM Goa. The Swachhta Action Plan was categorized as Activity 1 which was to create awareness among tourist about sanitation and cleanliness at tourist/pilgrim centers. A group of students and faculty visited tourist areas in the state like Immaculate

Conception Church in Panaji, Jamamasjid at Panaji, Bodeshwar Temple at Mapusa. Students spread awareness among the tourist, pilgrims, taxi and bus drivers. Cleanliness awareness video drive was created by students on maintaining cleanliness at beaches and leisure destinations, which achieved the objective of creating awareness at many tourist spots.

Activity 2 was conducted to create awareness for taluka level school/college students on hygiene and sanitation. This activity was conducted virtually, a video was showcased to students, Kendriyavidyalaya INS Mandovi, Dona Leonara Memorial High Schools were the participants.

Activity 3 was organized as a webinar Chef Anand Singh Marwad (IHM-Aurangabad) explained Garbage disposal management. During the virtual event, students were explained about different kinds of waste and their treatments. Municipal laws and technology applied to Garbage Disposal were also explained. Swachh Bharat initiative was also explained to the students along with their objectives.

Swachh Bharat Pakhwada was held from 16.09.2021 to 30.09.2021 most activities were held virtually. Students actively participated in activities like Elocution Competitions, Art Contest, Video making, Quiz Competitions, Wealth out of Waste Competition. Prizes and certificates were awarded to the winners of the competitions. The Swachh Bharat Mission gave everyone a chance to be an ambassador of cleanliness and hygiene.

Ek Bharat Shreshth Bharat

As part of Ek Bharat Shreshth Bharat initiative, IHM Goa and State IHM Ranchi organized various activities for Academic year 2021-2022 as per the EBSB calendar. IHM Goa did the activities for the months of July, September, November(2021) and January, March and May(2022). Their paired State IHM Ranchi did the EBSB activities for the months of August, October, December(2021) and February and April(2022). All the activities were organized for students of IHM Goa and SIHM Ranchi. Activities such as Speech Competition, Jharkhand/Goa Region singing Competition, Photography Competition, Essay Writing Competition on Goa, Jharkhand Arts, Cuisine, Culture and Tradition, Collage Making competition, Cookery Competition, A webinar talk to be organized on Goa/Jharkhand cuisine, Rangoli competition were organized. Principals of both the Institutes Ms. Donna D'Souza of IHM Goa and Dr. Bhupesh Kumar of SIHM Ranchi and Ms. Liza Norton e Dias, Nodal Officer EBSB HOD IHM Goa congratulated the winners of all the activities. The above activities/events were coordinated under the Mentorship of Nodal Officer EBSB Ms. Liza Norton e Dias, HOD, IHM Goa.

Western India (Paschim Bharat) Heritage Food Festival

Four students of 3-Year B.Sc. in H&HA participated in Western India(Paschim Bharat) Heritage Food Festival organized by IHM Ahmedabad along with HOD-1, Smt. Liza Norton Dias and Lecturer-cum-Instructor, Shri. Umesh Bodke.

XVII Measures taken / System in place to prevent ragging

Anti-Ragging Committee and Anti Ragging Squad are formed. Posters and Notices have been displayed on the Notice Board etc. The Notices were also read-out in the Classroom of the 2nd & 3rd Year B.Sc. in H. & H. A., by the Faculty /Class Counsellor. Letters to the Parents of the 2nd and

3rd Year students have been forwarded. Affidavits by both Student and Parent have been taken at the time of Admission. Students are strictly warned to hold discipline in and outside the Institute premises and not to indulge in any form of activities which will constitute as Ragging.

Undertaking is obtained from students and parents.

Students residing outside are advised to return to their dwelling places latest by 10.00 p.m.

Help Line has been introduced. Two Lecturers and the Wardens of Girls and Boys Hostels, are communicated any information which is related to Ragging or indecent behavior. Their Mobile Numbers are displayed on all the Notice Boards in both the Institute as well as in the Hostels and these numbers are also available with the students.

There are adequate Security Guards on duty for 24 hours in the Campus and Hostels

All staff and workmen have also signed an Undertaking that they would promptly report to the Anti-Ragging Committee of the Institute, any case of ragging which comes to their notice.

XVIII Utilization of Assistance to IHMs/FCI etc. Grant (As on 31st March 2022)

1. Name of the Project : Renovation/Alteration of Girls Common Room and Locker Room
 GOI's Ref. No. & Date : F.No. 4(11)/2019-HRD dated 21.05.2020
 Total Cost of the Project : Rs. 26,54,750/-
 Amount Sanctioned : Rs. 26,54,750/-
 Amount Released : Rs. 21,23,800/-
 Executing Agency : State PWD
 Physical Progress : Project completed.
 Expenditure incurred : Rs. 22,39,532/-
 Reasons for time over-run, if any : NA
 Reasons for cost over-run, if any : NA

2. Name of the Project : Extension and Renovation of Computer Laboratory
 GOI's Ref. No. & Date : F.No. 4(12)/2020-HRD dated 21.05.2020
 Total Cost of the Project : Rs. 34,40,781/-
 Amount Sanctioned : Rs. 34,40,781/-
 Amount Released : Rs. 27,52,624/-
 Executing Agency : State PWD
 Physical Progress : Project completed.
 Expenditure incurred : Rs. 38,82,041/-
 Reasons for time over-run, if any : NA
 Reasons for cost over-run, if any : NA

3. Name of the Project : Procurement of Equipment
 GOI's Ref. No. & Date : F.No. 4(10)/2019-HRD
 Total Cost of the Project : Rs. 1,68,81,865/-
 Amount Sanctioned : Rs. 1,68,81,865/-
 Amount Released : Rs. 1,68,81,865/-
 Executing Agency : Institute (through GeM)
 Physical Progress : In progress
 Expenditure incurred : Rs. 23,97,239/-
 Reasons for time over-run, if any : NA
 Reasons for cost over-run, if any : NA

4. Name of the Project : Renovation and Up-gradation of CIHM-Goa
 GOI's Ref. No. & Date : F.No. 4(44)/2020-HRD dated 23.12.2020
 Total Cost of the Project : Rs. 63,59,535/-
 Amount Sanctioned : Rs. 63,59,535/-
 Amount Released : Rs. 25,43,814/-
 Executing Agency : State PWD
 Physical Progress : Received estimates incomplete, requested State PWD to furnish estimates for balance work.
 Expenditure incurred : Nil
 Reasons for time over-run, if any : NA
 Reasons for cost over-run, if any : NA

XIX Prevention of Sexual Harassment at Workplace

No complaint with allegations of sexual harassment was received by the Institute.

XX Implementation of the Right to Information Act 2005

This Institute has implemented the Right to Information Act 2005 in full since 5th July 2006.

a) The particulars of Appellate Authority, Central Public Information Officer & Central Assistant Public Information Officer, etc;

i) Appellate Authority

Name	Designation	STD Code	Phone No Office / Residence	Fax	E-Mail	Address
Smt. Donna D'Souza	Principal	0832	(Off.) 2417252 (Res.) 2464153	0832 2417209	donnagoa@yahoo.com	Mafalda Ville, St. Mary's Colony, Miramar, Panjim-Goa

ii) Central Public Information Officer

Name	Designation	STD Code	Phone No Office / Residence	Fax	E-Mail	Address
Smt. Liza Norton Dias	H.O.D - I	0832	(Off.) 2417252 (Res.) 2416194	0832 2417209	lizanorton@rediffmail.com	Flat No. A-1, Riviera Residency, Alto -Porvorim, Goa - 403 521.

iii) Link Public Information Officer

Name	Designation	STD Code	Phone No Office / Residence	Fax	E-Mail	Address
Shri Kamlesh Kumar Dange	H.O.D.-II	0832	(Off.) 2417252 (Res.) 9422635414	0832 2417209	kmdange@rediffmail.com	Flat No. B-1, Kudale Palil Heritage, Manik Bagli, Singhagad Rd. Pune- 411051

iv) Central Assistant Public Information Officer

Name	Designation	STD Code	Phone No Office / Residence	Fax	E-Mail	Address
Smt. Maria Da Cunha	A.O.	0832	(Off.) 2417379 (Res.) 9623269839	0832 2417209	maria.dacunha@ihmgoa.gov.in	St. Anton Waddo, Guirim, Bardez, Goa

v) Link Assistant Public Information Officer

Name	Designation	STD Code	Phone No Office / Residence	Fax	E-Mail	Address
Smt. Lorraine D'Souza	O.S.	0832	(Off.) 2417379 (Res.) 7038556272	0832 2417209	lorraine.dsouza@ihmgoa.gov.in	H.No. 2/156, Dangui Colony, Alto-Duler, Mapusa, Bardez, Goa.

b) The number of applications / appeals received, fee collected, etc.

- Number of applications/appeals received : 21 nos (Direct-1/Others-20)
- Fees collected : Rs.10/-
- No. of Cases where disciplinary action taken against any Officer : Nil.

XXI Status of Audit Paras

- There are no outstanding paras of the Principal Accounts Office (Internal Audit Wing), Ministry of Civil Aviation & Tourism, Govt. of India, New Delhi, for the period from 2012-2017.
- There was 01 no outstanding para of the Office of the Principal Director of Commercial Audit, Indian Audit & Accounts Department, Mumbai, for the period from 2015-2016.

XXII Progressive use of Hindi

This Institute is an autonomous body under the administrative and financial control of Ministry of Tourism, Government of India, New Delhi and is situated in the 'C' region. The Institute is affiliated to National Council for Hotel Management and Catering Technology Noida. The main function of the Institute is to impart education in Hospitality and Hotel Administration.

The Institute's official correspondence is mostly with the offices situated in 'A', 'B' and 'C' regions like for example in the 'A' region with Ministry of Civil Aviation and Tourism -New Delhi, National Council for Hotel Management and Catering Technology-Noida, I.G.N.O.U-Delhi, other Central IHMs etc. In the 'B' region the Institute mostly corresponds to India Tourism -Mumbai, Central IHM, Director General Audit-Mumbai, Regional Language Implementation Office Mumbai etc. and in the 'C' region with Income Tax Department, LIC, BSNL, Banks etc. Also, since the students of this Institute are from various states of India, there is exchange of correspondence linked with student matters.

The quarterly report for progressive use of Official Language in the official work is being forwarded on time to the Ministry of Tourism, TOLIC and timely uploaded on the Official Language portal as per the guidelines of Ministry of Home Affairs-Department of Official Language except during the COVID-19 pandemic situation.

The Six monthly reports for untrained staff in Official Language are being forwarded to the Hindi Teaching Scheme, Panaji Office on regular basis.

Besides the above, the monthly report for progressive use of Official Language, other programme reports, annual evaluation report etc. are submitted to the Ministry of Tourism as per the directives.

Further, as advised by the Second Sub Committee of Parliament on Official Language and as implemented by the National Council for Hotel Management and Catering Technology-Noida, the Institute has started conducting classes of LILA Prabodh, Praveen and Pragma syllabus for the students of 3-Year B.Sc. in H&HA.

The Institute is making utmost efforts towards progressive use of Official Language and most of the official works is either done bilingually or in Hindi. Also, at least two staff members are

being trained in 'Hindi Parangat' through Hindi Teaching Scheme with an aim to achieve 100% proficiency in Hindi amongst the employees as and when the schedule is received for the same.

In addition, the Institute has organized in-house workshops on 24.06.2021, 13.12.2021 and 30.03.2022 in Hindi for staff during the year 2021-2022 with an aim to develop zeal and enthusiasm amongst the staff members.

AUDITED FINAL STATEMENT OF ACCOUNTS FOR THE YEAR 2021-22

INDEPENDENT AUDITOR'S REPORT

To the Members of

**Institute of Hotel Management, Catering Technology and Applied Nutrition,
Goa.**

Report on audit of financial statements

Qualified Opinion

We have audited the Accompanying financial statements of Institute of Hotel Management, Catering Technology and Applied Nutrition (Goa) (Society), A society registered under The Societies Registration Act, 1860, which comprise the Balance Sheet at 31st March 2022, and the Income and Expenditure Account for the year the ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion and to the best of our information and according to the explanations given to us, the accompanying financial statements give information required by give a true and fair view of the state of affairs of the Society as at 31st March 2022 and of its Excess of Income over Expenditure for the year then ended in accordance with the Accounting Standards issued by the Institute of Chartered Accountants of India (ICAI).

Basis for Qualified Opinion

We were unable to obtain sufficient appropriate audit evidence about the amount of income to be carried to the income and expenditure account in view of lack of information with the management on the items of assets purchased out of capital grant from Government of India which grant are in the nature of deferred income, Such information being vital to quantity the depreciation on such asset based on which proportionate amount of capital grant have to be recognized as income. The quantum of such capital is INR.7,18,09,410.74/-. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

The Government grant received from time to time to fund capital expenditure are of the nature of capital reserve. However such grants are presented in the balance sheet under copus/capital fund and are not under Reserve and Surplus.

We conducted our audit of the standalone financial statements in accordance with the Standards on Auditing (SAs) issued by ICAI. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the society in accordance with the Code of Ethics issued by the Institute of Chartered

Accountants of India (ICAI), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Management's Responsibility

The management is responsible for the preparation and fair presentation of these financial statements in accordance with aforesaid Accounting Standards and other accounting principles generally accepted in India, and for such internal control as management determines is necessary to enable the preparation of the financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations or has no realistic alternative but to do so.

The management is responsible for overseeing the Society's financial reporting process.

Auditor's Responsibility for the Audit of the Standalone Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained whether a material uncertainty exists related to events or conditions that may cast significant doubt on the society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the standalone financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements:-

As required by the Societies Registration (Goa, Daman, Diu) Rules 1980, we enclose in the annexure as statement on the matters specified in rules 10(1)

For VenkateshShenai and Associates
Chartered Accountants
FRN 135678W

-Sd/-

CA VenkateshShenai
Partner

M No.152865

UDIN :22152865ASMTQ1412

Place :Mapusa

Date :16.09.2022

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA
REGISTRATION NO : 175 dated 24.4.1967

Corpus / Capital Fund and Liabilities	Schedule	Current Year	Previous Year
Corpus / Capital Fund	1	1959,27,633.74	2039,35,511.74
Reserves and Surplus	2	820,01,114.50	468,62,950.27
Earmarked / Endowment Fund	3	1978,59,956.63	1883,74,936.72
Secured Loans and Borrowings	4	NIL	NIL
Unsecured Loan and Borrowings	5	NIL	NIL
Deferred Credit Liabilities	6	NIL	NIL
Current Liabilities & Provisions	7	345,98,726.03	406,76,728.16
Total		5098,17,430.90	4798,50,127.19
Assets			
Fixed Assets	8	1360,59,085.00	1461,30,289.00
Investments - Earmarked / Endowment Funds	9	1857,79,439.46	1660,95,340.24
Investments - Others	10	1447,42,578.05	1040,70,704.05
Current Assets, Loans & Advances	11	432,36,328.39	635,53,793.90
Miscellaneous Expenditure (to the extent not written off or adjusted)		NIL	NIL
Total		5098,17,430.90	4798,50,127.19

Significant Accounting Policies
 Contingent Liabilities and Notes
 on Accounts
 Place : Panaji - Goa.
 Date: 16.09.2022

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AS PER OUR REPORT OF EVEN DATE
For Venkatesh Shenai and Associates
 Chartered Accountants
 F.R. NO. 135678W

Sd/-
 (Maria Da Cunha)
 Administrative Cum Accounts
 Officer

Sd/-
 (Donna D'Souza)
 Principal/
 Secretary

Sd/-
 (Venkatesh Shenai)
 Partner
 M. No.152865
 UDIN :22152865ASMTTQ1442

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA
REGISTRATION NO. :- 175 dated 24.4.1967
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

	Schedule	Current Year (Amount ₹)	Previous Year (Amount ₹)
INCOME			
Income from Sales / Services	12	3,10,271.09	NIL
Grants / Subsidies	13	NIL	NIL
Fees / Subscriptions	14	1108,15,216.00	1001,40,168.00
Income from Investment (Income on invest. from Earmarked/Endowment Funds Tr. To Fund)	15	NIL	NIL
Income from Royalty, Publication, etc.	16	NIL	NIL
Interest Earned	17	58,18,373.65	63,87,234.88
Other Income	18	15,50,699.35	41,82,750.35
Increase / (Decrease) in stock of finished goods and works-in-progress	19	NIL	NIL
TOTAL (A)		1184,84,362.09	1107,10,153.23
EXPENDITURE			
Establishment Expenses	20	564,67,401.00	634,18,216.00
Administrative Expenses etc.	21	226,68,143.85	222,27,219.97
Expenditure on Grants, Subsidies etc.	22	NIL	NIL
Interest	23	791,35,544.85	859,45,467.97
TOTAL (B)		1632,71,089.70	1715,90,903.94
Surplus Before Depreciation		342,13,272.39	250,84,945.26
Less:- Depreciation (Net Total at the year-end - corresponding to Schedule 8)		33,60,621.00	32,99,770.00
Balance being excess of Income over Expenditure		308,52,651.39	217,85,175.26
BALANCE BEING SURPLUS / (DEFICIT) CARRIED TO RESERVES AND SURPLUS		308,52,651.39	217,85,175.26
SIGNIFICANT ACCOUNTING POLICIES			
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS			
Place : Panaji - Goa Date: 16.09.2022	24		

AS PER OUR REPORT OF EVEN DATE
For Venkatesh Shenai and Associates
 Chartered Accountants
 F.R. NO. 135678W

Sd/-
 (Venkatesh Shenai)
 Partner
 M. No.152865 UDIN:22152865ASMTTQ1442

Sd/-
 (Donna D'Souza)
 Principal / Secretary

Sd/-
 (Maria Da Cunha)
 Administrative Cum Account Officer

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA
REGISTRATION NO : 175 DATED 24.04.1967

SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31ST MARCH 2022

Schedule 1 - CORPUS/ CAPITAL FUND	Current Year(Amount)		Previous Year(Amount)	
Grants from UGC, Govt. of India, State Govt. utilized for capital expenditure	127,50,000.00	127,50,000.00	127,50,000.00	127,50,000.00
a) Land - Free of Cost - Transferred by Govt. of Goa - Directorate of Education				
Grants-in-Aid utilized for Capital Expenditure.				
a) Asset created out of Grant-In-Aid Purchase of Equipment / Furniture	16,70,884.00		16,70,884.00	
b) Assets created out of Grant-In-Aid repairs/renovation of existing building	94,98,449.00		95,02,574.00	
c) Assets created out of Grant-In-Aid Capital Nature lab equipment, renovation & rectification	2,08,453.00		2,31,670.00	
d) Asset Created out of Grant-In-Aid Equipment for OBC Quota	100,64,312.00		114,87,216.00	
e) Asset created out of Grant-In-Aid DG set & Bituminous Road	35,51,155.20		40,20,497.20	
f) Asset created out of Grant in Aid Capital Expenditure	606,65,304.74		606,65,304.74	
g) Asset created out of Capital GIA IHM Expansion Building	767,65,006.00		852,54,937.00	
h) Asset created out of GIA purchase of Equipment	17,61,145.00		8,55,854.00	

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i) Asset created out of GIA Renovation & Alteration of Girls Common Room & Locker Room	20,15,579.00		21,07,495.00	
j) Asset created out of GIA Extension & Renovation of Computer Laboratory	34,93,837.00	1696,94,124.94	25,05,571.00	1783,02,002.94
Reserves/Fund utilized for Capital Expenditure				
a) Assets created out of Institutional Development Fund	104,16,852.80		104,16,852.80	
b) Assets created out of Hostel Fund	24,66,656.00	128,83,508.80	24,66,656.00	128,83,508.80
TOTAL		1953,27,633.74		2039,35,511.74

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Schedule 2 - RESERVES AND SURPLUS		Current Year (Amount)	Previous Year (Amount)
I	Surplus		
	Balance at the beginning of the year	(370,94,947.68)	(588,64,837.85)
	Add:- Surplus / (Deficit) transferred from the Income and Expenditure account	359,98,196.24	217,64,915.26
	Less:- Deficit from IHM-GPF a/c	(4,77,674.01)	4,974.91
		(15,74,425.45)	(370,94,947.68)
II	Reserves		
a)	Capital Reserve -	0.00	0.00
b)	Revaluation Reserve -	0.00	0.00
c)	Special Reserve -	0.00	0.00
d)	General Reserve	836,05,539.95	836,05,539.95
i)	General Reserve	0.00	3,52,358.00
ii)	Students Welfare/Scholarship Fund	836,05,539.95	839,57,897.95
	Total	820,31,114.50	468,62,950.27

Schedule 3 : EARMARKED / ENDOWMENT FUNDS		Current Year	Previous Year
a)	Opening balance		
-	Scholarship Fund (means basis)	3,74,314.00	3,74,314.00
-	Hostel Fund	21,37,082.88	21,37,082.88
-	GSCA Pension Scheme Fund	679,90,753.25	619,32,064.12
-	House Building / Conveyance Grant Received & Interest earned on advances	7,01,000.00	7,01,000.00
-	Encashment of Leave	60,25,944.41	53,60,154.06
-	Provision for Gratuity	316,13,409.30	291,81,900.13
-	Provision for Leave Encashment	73,11,638.00	77,22,088.00
-	Provision for Pension	653,00,407.00	485,28,948.00
-	Donation/Endowment Scholarship Fund	7,70,259.26	7,05,466.00
-	Depreciation Fund	61,50,128.62	45,67,189.06
b)	Additions during the year		
ij)	Donations / grants / endowments	1,34,100.00	79,793.26
-	Donation/Endowment Scholarship Fund	73,27,436.09	60,58,689.13
ii)	Income from investments made of the funds	14,17,787.77	15,82,939.56
-	GSCA Pension Scheme Fund	6,18,625.82	6,65,790.35
-	Depreciation Fund		
-	Encashment of Leave Fund		

iii)	Other additions		0.00
-	Hostel Fund	53,148.00	32,23,014.17
-	Provision for Gratuity	46,26,299.48	10,15,780.00
-	Provision for Leave Encashment	20,92,650.00	200,00,000.00
-	Provision for Pension	80,00,000.00	1938,36,212.72
	Total (a) + (b))	2126,44,984.88	
c)	Utilisation / Expenditure towards objectives of funds		
i)	Capital expenditure		
-	Fixed Assets	0.00	0.00
-	Hostel Fund	0.00	0.00
-	Others		
ii)	Revenue expenditure	0.00	0.00
-	Salaries, wages & allowances		
-	Scholarships & prizes	34,315.00	15,000.00
-	Donation/Endowment Scholarship Fund		
-	Others	9,45,408.25	7,91,505.00
-	Provision for Gratuity	4,44,890.00	14,26,230.00
-	Provision for Leave Encashment	133,60,415.00	32,28,541.00
-	Provision for Pension	0.00	0.00
-	Grant in Aid Event Facilitators (HTP)		
	Total (c)	147,85,028.25	54,61,276.00
	Closing balance at the year end (a + b - c)	1978,59,956.63	1883,74,936.72

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SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31ST MARCH 2022

Schedule 7 - CURRENT LIABILITIES & PROVISIONS		Current Year(Amount ₹)	Previous Year(Amount ₹)
A.	CURRENT LIABILITIES		
(I)	Sundry Creditors :		
a)	For goods	43,33,591.00	48,70,046.37
b)	Others		
1	Dues towards Public Work Division (Goa) Repair of Internal Road	14,321.00	14,321.00
(II)	Advances received		0.00
(III)	Deposits (EMD, Security from contractors, college caution fee, Hostel caution fee, Locker deposit)		
1	Caution Money Deposits	86.97,276.00	101,56,326.00
2	Security Deposits	5,13,069.00	4,11,219.00
3	Students Extra Fees Refundable	3,26,132.14	1,83,215.94
4	Deposits against missing Library books	1,820.00	0.00
(IV)	Statutory Liabilities (GIS, GPF, ESIC, EPF)		
a.	Overdue	0.00	0.00
b.	Others	0.00	0.00
1	TDS on contract payable	18,524.00	14,142.00
2	TDS on GST	54,487.00	40,492.00
3	TDS u/s 94J	15,790.00	900.00
4	Income Tax Recovery	0.00	5,751.00
		88,801.00	107,50,760.94
			48,84,367.37
			61,285.00

(V)	Other current liabilities (Salary, expenses, scholarships payable)			
1	State cheques liability	2,27,970.64		2,21,688.00
2	Audit fees payable	94,400.00		32,450.00
3	Postal Life Insurance	0.00		20,838.00
4	Group Insurance Scheme	0.00		5,650.00
5	ODC Payable to students	84,865.00		5,800.00
6	Caution Money Deposit Payable	14,52,500.00		4,90,700.00
7	IGNOU Fee (2019-20)	1,12,050.00		1,12,050.00
8	Bank Loan Recovery	0.00		13,249.00
9	Deposit Against SSI	0.00		53,705.00
10	IGNOU Fee (2020-21)	14,900.00		78,400.00
11	Hotel & Restaurant Association (scholarship)	0.00		20,000.00
12	Loan from IHM Goa to CBSP A/c (PFMS)	28,108.00		28,108.00
13	Provision towards Newspaper Bill	40,812.00		40,812.00
14	IGNOU Centre	0.00		49,453.00
15	GIA Tourism Awareness Programme	0.00		51,037.00
16	IGNOU Fee (2020-21) Payable	0.00		38,100.00
17	IGNOU Fee (2021-22)	0.00		12,700.00
18	Top Class Scholarship for SC Students	0.00		2,06,600.00
19	IGNOU exam fee	0.00		2,10,403.00
20	Grant in Aid Purchase of Equipment	152,33,304.15		161,18,092.15
21	Grant in Aid Renovation and upgradation of CIHM Goa	26,10,187.00		25,43,814.00
22	National Council for Hotel Management Noida	0.00		13,600.00
23	TDS 2019-20 (Canara Bank) HB/Conveyance Advance	19,727.00		0.00

24	Payable to staff	1,542.00		0.00
25	IGNOU exam fee	2,15,903.00		0.00
26	Duties and Taxes (GST)	14,248.00		0.00
27	IHM Goa GPF	4,72,699.10		0.00
28	Interest on House Building/Conveyance advance	500.00	206,23,715.89	0.00
(VI)	Book overdraft in Bank Account	0.00	0.00	0.00
	Total (A)		345,98,726.03	360,63,662.46
B.	PROVISIONS			
1	Provision for Capital Work		0.00	46,13,066.00
	Total (B)		0.00	46,13,066.00
	Total (A + B)		345,98,726.03	406,76,728.46

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Sr. No.	Assets	GROSS BLOCK				DEPRECIATION				NET BLOCK	
		Balance as on 01-04-2021 at Cost	Acquired during the year	Disposed during the year	Gross Block as on 31-03-2022	Balance as on 01-04-2021	For the year	Depreciation W/Back	Balance as on 31-03-2022	W.D.V. as on 31-03-2022	W.D.V. as on 31-03-2021
1	LAND	127,50,000.00	-	-	127,50,000.00	-	-	-	-	127,50,000.00	127,50,000.00
2	BUILDING	2,292,22,557.61	15,08,507.00	-	22,17,31,174.61	1047,17,922.09	111,56,140.00	-	1,158,74,052.09	10,58,57,112.52	1,155,94,145.52
3	PLANT MACHINERY & EQUIPMENT	5,10,04,483.34	9,54,192.00	-	5,19,58,685.34	403,28,972.19	17,59,241.00	-	-20,68,213.19	98,70,372.15	1,06,75,511.15
4	VEHICLES	10,86,984.00	-	-	10,86,984.00	647,217.00	65,962.00	-	7,13,189.00	3,73,785.00	4,39,747.00
5	FURNITURE FIXTURES	119,01,458.39	1,92,700.00	-	120,94,158.39	88,39,862.38	3,25,429.00	-	91,65,291.38	29,28,865.00	30,61,594.00
6	OFFICE EQUIPMENTS	21,91,359.97	19,140.00	-	22,10,508.97	20,92,425.97	31,212.00	-	20,33,637.97	1,76,871.00	1,88,934.00
7	COMPUTERS/ PERIPHERALS	120,41,217.80	18,22,350.00	-	138,63,577.80	119,31,539.80	7,72,815.00	-	127,04,354.80	11,59,223.00	1,09,678.00
8	COMPUTER SOFTWARE	24,29,632.00	1,74,812.00	-	26,04,444.00	20,03,889.00	2,40,218.00	-	22,44,117.00	3,60,327.00	4,25,733.00
9	ELECTRIC INSTALLATION	61,60,107.53	-	-	61,60,107.53	47,02,086.33	2,18,702.00	-	49,20,798.33	12,39,309.20	14,50,011.20
10	LIBRARY BOOKS	21,84,600.23	-	-	21,84,600.23	21,10,795.10	29,522.00	-	21,40,317.10	44,283.13	73,805.13

Sr. No.	Assets	Balance as on 01-04-2021 at Cost	Acquired during the year	Disposed during the year	Gross Block as on 31-03-2022	Balance as on 01-04-2021	For the year	Depreciation W/Back	Balance as on 31-03-2022	W.D.V. as on 31-03-2022	W.D.V. as on 31-03-2021
11	TUBE WELLS & W SUPPLY	7,85,776.00	-	-	7,85,776.00	5,24,764.00	26,101.00	-	5,50,885.00	2,34,911.00	2,61,032.00
12	OTHER FIXED ASSETS	6,72,849.00	54,633.00	-	7,27,542.00	3,62,919.00	54,690.00	-	4,17,612.00	3,09,930.00	3,09,930.00
13	INSTALLATION OF EDUSAT	1,02,860.00	-	-	1,02,860.00	1,02,823.00	6.00	-	1,02,829.00	31.00	37.00
14	HOSTEL ASSETS	62,91,367.00	66.00	-	62,91,433.00	54,19,815.00	1,17,552.00	-	55,37,368.00	7,54,065.00	8,71,551.00
15	LANDSCAPING	12,10,383.00	-	-	12,10,383.00	12,10,383.00	-	-	12,10,383.00	-	-
CURRENT YEAR		3310,35,743.85	47,26,389.00	-	3,357,62,132.85	1,843,05,454.86	147,87,593.00	-	1,997,03,047.86	1,360,55,085.00	1,461,30,289.00
Less :- Written Back as per schedule of asset purchased out of GIA for Financial Year 2021-2022											
Depreciation for FY 2021-2022											
PREVIOUS YEAR		3242,26,382.86	68,09,870.00	509.00	3,310,35,743.86	1,697,86,950.86	151,11,808.00	509.00	1,849,06,454.86	1,461,30,289.00	1,544,32,736.00

NOTE:-

1) Fixed Assets are stated at Net Value with effect from 2009-2010.

2) 'Library books' includes 'Journals & Standard Reference Books' and 'Hindi & Other Books'.

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Schedule 9 : INVESTMENTS FROM EARMARKED / ENDOWMENT FUNDS		Current Year (Amount ₹)	Previous Year (Amount ₹)
I	Earmarked Investment		248,04,467.79
a)	Investment with LIC under Group Gratuity Investment	266,75,647.02	986,36,764.78
b)	Investment with LIC under Pension Scheme(GSCA)	1126,03,785.87	40,38,590.82
c)	Fixed Deposit Receipts -CanaraBank - IHMCT&AN, Goa (Society) House building/Conveyance adv.	44,19,876.82	259,80,534.32
d)	Fixed deposit receipts - Canara Bank - Depreciation	280,56,911.32	1,869.00
e)	Fixed deposit receipts-CanaraBank-IHMCT&AN Goa (Scty) (Endowment Awards)	7,90,529.00	
f)	Fixed Deposit Receipt - CanaraBank - IHMCT&AN, Goa(Society)(Leave Encashment)	106,75,501.62	119,62,549.84
		1832,22,251.65	1654,24,776.55
II	House building/ Conveyance/ Computer advances a/c		
a)	Accrued interest on FDR-Canara Bank- (House building & conv.)	16,047.27	1,11,165.97
b)	Balance with Canara bank - IHMCT&AN, Goa (Society) House building/Conveyance advance	26,955.42	1,67,680.42
		43,002.69	2,78,846.39

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III	Leave Encashment	3,64,409.12	3,64,409.12	3,91,717.30
a)	Accrued interest on FDR- Canara Bank (Leave Encashment)			
IV	Hostel Fund	21,49,776.00	21,49,776.00	0.00
a)	Fixed Deposit Receipt - Canara Bank Hostel Fund			
	Total	1857,79,439.46	1857,79,439.46	1660,95,340.24

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SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31ST MARCH 2022

Schedule 10 : INVESTMENTS - OTHERS			
		Current Year (Amount ₹)	Previous Year (Amount ₹)
1	Investment		
a)	In Fixed Deposits		
1	Fixed Deposit with Canara Bank - IHMCT&AN, Goa (Scty)	355,77,655.90	299,84,371.90
2	Fixed Deposit with State Bank of India - IHMCT&AN, Goa (Scty)	912,81,459.00	618,69,135.00
3	Fixed Deposit GIA Renovation & Upgradation of CIHM Goa	25,88,037.00	0.00
4	Fixed Deposit with Canara Bank- ASST TO IHMs/FCIs etc	152,95,426.15	122,17,197.15
	Total	1447,42,578.05	1040,70,704.05

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SCHEDULE FORMING PART OF BALANCE SHEET AS ON 31ST MARCH 2022

Schedule 11: CURRENT ASSETS, LOANS, ADVANCES ETC.			
		Current Year (Amount ₹)	Previous Year (Amount ₹)
A	Current Assets :		
I	Inventories		
1	Journals	98,438.00	98,438.00
2	Printing and Stationery	2,79,965.00	2,27,072.00
3	Cleaning Material	61,830.00	59,184.00
4	Fuel, Gas, Coal & Oil	1,55,230.00	1,31,489.00
5	Contingencies	0.00	26,112.00
6	General Stores	4,29,719.00	58,783.00
7	Tool Kit Bag	4,814.00	4,814.00
2	Sundry Debtors	10,29,996.00	6,07,892.00
A	Debts Outstanding for a period exceeding six months	0.00	0.00
B	Others	0.00	0.00
3	Cash Balances (including stamps, imprest cash and cheques / Drafts)	17,475.80	19,133.80
4	Bank Balances		
a	With Scheduled Banks		
(a)	On Current Accounts		
1	SBI - IHMCT&AN, Goa (Scty) (11031479381)	58,88,203.30	80,59,318.30
2	Canara Bank - IHMCT&AN, Goa (Scty) (7221305000063)	78,02,207.95	115,54,961.24
3	Canara Bank - (IHM Group Gratuity) (72212200022056)	39,016.35	34,656.58
4	Canara Bank (IHM Goa) - E-payment of tax 213070002574	1,51,284.11	5,54,454.03
5	Canara Bank - (IHM Goa Depreciation Fund 72212200022037)	8,008.78	8,04,442.78
6	Canara Bank - (IHM Goa Asst. to IHMS/FCI 72213070003952)	2,067.00	2,067.00
7	Canara Bank - (IHM Goa CBSP Grants 72213070003948)	73,959.40	75,137.40
5	Post Office - Saving Accounts	139,64,746.89	210,85,037.33
	Total (A)	150,12,218.69	217,12,063.13

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Schedule 11 : Current Assets, Loans & Advances		Current Year (Amount ₹)	Previous Year (Amount ₹)
B	Loans, Advances and Other Assets		
1	Loans		
A	Staff		
1	Recoverable Adv. Agst. Conveyance Advance	0.00	3,000.00
2	Recoverable adv. Agst. Computer	0.00	0.00
B	Others (specify)		
2	Advances and other amounts recoverable in cash or in kind or for value to be received		
1	Prepaid Expenses	25,259.00	34,772.00
2	Deposits against Gas Cylinders	2,16,565.00	2,16,565.00
3	Deposit against Water Connection	46,041.00	46,041.00
4	Deposit against Electricity	35,010.00	35,010.00
5	Deposit against Telephone	13,656.00	13,656.00
6	Fees receivable	204,91,556.00	283,52,328.00
7	Claims Recoverable- TDS	15,37,499.00	14,80,434.00
8	Deposit for Bottles-Selwell F & B Pvt. Ltd.	1,800.00	1,800.00
9	Advance against TA/DA	66,800.00	58,752.00
10	CanaraBank - House Building/conveyance advance	1,000.00	1,000.00
11	Grant in Aid CBSP Overspent		
-	Mid Day Meal Scheme under Ministry of Tourism	1,76,788.00	1,76,788.00
-	Grant in Aid - Hunar Se RozgarTak	12,577.00	12,577.00
-	Grant in Aid - Entrepreneurship Programme	7,531.00	7,531.00
-	Grant in Aid -Skill Testing & Certification	97,746.00	0.00
12	Amount receivable from suppliers	3,89,975.40	5,445.00
13	GIA Equip for OBC Quota- Ministry of Tourism, Govt. of India	0.00	14,55,602.18
14	National Council of Hotel Management	8,060.00	0.00
15	Expenditure against ParyatanParva receivable from Ministry of Tourism, GOI	0.00	4,686.00

16	Capital GIA IHM Expansion Building	0.00	29,651.21
17	Advance Against Student Activities	5,861.00	7,329.00
18	Advance Against IGNOU exams	2,222.00	4,772.00
19	Ministry of Tourism GOI - Principal's TA/DA	34,756.00	18,482.00
20	Loan to IHM - CBSP Account in PFMS	28,108.00	28,108.00
21	JEE 2020 Publicity	2,200.00	2,200.00
22	TA/DA bill receivable from MOT towards CBSP A/c	0.00	50,683.00
23	Advance agst. Tourism Awareness Programme	0.00	8,000.00
24	Advance against LTC	10,000.00	1,01,000.00
25	Festival advance	0.00	1,90,000.00
26	Grant in Aid Extension and Renovation of Computer Laboratory	11,29,417.00	11,03,080.60
27	Renovation and Alteration of Girls common Room and Locker Room	1,15,732.00	10,25,396.69
28	Receivable from Canara Bank	30.00	1,27,405.00
29	Receivable from India Tourism-Mumbai	0.00	3,77,789.00
30	Expenditure Against Ek Bharat Shrest Bharat-receivable	3,300.00	3,300.00
31	M/s S G Usgaonkar & Co	0.00	2,750.00
32	IHM Goa GPF	0.00	4,974.91
33	IGNOU Centre	29,398.00	0.00
34	TDS Receivable on GST	5,404.00	0.00
35	Deposit with PWD (Electrical) against Extension and Renovation of Computer Laboratory	0.00	4,28,222.00
36	GIA Tourism Awareness Programme	28,512	0.00
36	Deposit with PWD (Electrical) against Renovation and Alteration of Girls Common Room and Locker Room	0.00	45,185.00
		245,23,823.40	354,61,315.59

3	Income Accrued				
A	On investment from Earmarked / Endowment funds	0.00			0.00
B	On investments - others				
1	Canara Bank-Accrued interest on FDR (Depreciation)	2,76,447.05			2,77,741.28
2	Canara Bank -Accrued interest on FDR (Institute)	4,30,623.25			21,97,824.90
3	State Bank of India-Accrued interest on FDR (Institute)	28,60,719.00			38,49,919.00
4	Canara Bank-Accrued Interest on FDR (Endowment Scholarship Fund)	2,790.00			6.00
5	Canara Bank-Accrued Interest on FDR (Asst. to IHMs/FCIs etc)	72,401.00			51,924.00
6	Canara Bank-Accrued Interest on FDR (Hostel Fund)	35,156.00			0.00
7	Canara Bank-Accrued interest on FDR (GIA Renovation &Upgradation of CIHM)	22,150.00			0.00
C	On loans and advances	0.00			0.00
1	Accrued and due	0.00			0.00
2	Accrued but not due	0.00		37,00,286.30	63,77,415.18
D	Others (includes income due unrealized Rs.)			0.00	0.00
4	Claims Receivable				
	Total (B)			282,24,109.70	418,41,730.77
	Total (A + B)			432,36,328.39	635,53,793.90

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA

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SCHEDULE FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

Schedule 12 : INCOME FROM SALES / SERVICES		Current Year(Amount ₹)	Previous Year(Amount ₹)
1	Income from Sales		
-	Sale of food items from Stores	5,189.00	0.00
-	Sale of food items from Snackateria	28,344.80	0.00
2	Income from Services		
-	Functions & Short Term Courses	2,76,737.29	0.00
	Total	3,10,271.09	0.00

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA

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SCHEDULE FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

Schedule 14 : FEES / SUBSCRIPTION		Current Year (Amount ₹)	Previous Year (Amount ₹)
1	Tuition Fees	987,60,300.00	911,59,883.00
2	Admission Fees	7,34,280.00	6,61,392.00
3	Hostel Fees	11,82,250.00	65,000.00
4	Examination Fees	74,09,749.00	44,61,504.00
5	Teaching Aids and Instruction Material Charges	0.00	30,97,200.00
6	Fees from NRI Students	0.00	2,45,445.00
7	Lab Fee/Other Operational Fee	5,11,422.00	4,49,744.00
8	Prior Period Fees	22,17,217.00	0.00
TOTAL		1108,15,218.00	1001,40,168.00

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INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA

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SCHEDULE FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2022

Schedule 17 : INTEREST EARNED		Current Year (Amount ₹)	Previous Year (Amount ₹)
1	On Term Deposits :		
a)	With Scheduled Banks		
i)	Interest on Fixed Deposits	57,41,263.65	63,26,724.23
b)	With Non-Scheduled Banks	0.00	0.00
c)	With Institutions	0.00	0.00
d)	Others		
j)	Interest earned on Income Tax Refund	67,516.00	21,119.34
2	On Savings Accounts :		
a)	With Scheduled Banks	8,231.00	3,080.31
b)	With Non-Scheduled Banks	0.00	0.00
c)	With Institutions	0.00	0.00
d)	Others	0.00	0.00
3	On Loans/Advances		
a)	Employees / Staff	1,363.00	36,311.00
b)	Others	0.00	0.00
4	Interest on Debtors and Other Receivable	0.00	0.00
TOTAL		58,18,373.65	63,87,234.88

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INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA
REGISTRATION NO : 175 DATED 24.04.1967
SCHEDULE FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEARENDED 31ST MARCH 2022

Schedule 18 - OTHER INCOME		
	Current Year (Amount ₹)	Previous Year (Amount ₹)
1		
Profit on sale / disposal of Assets		
a. Owned assets	0.00	873.00
i) Sale of old newspaper & other raddi	85,677.97	0.00
ii) Sale of Scrap		
b. Assets acquired out of grants or received free of cost	0.00	0.00
Export Incentives realized	0.00	0.00
3 Fees for Miscellaneous Services	73,641.44	1,32,607.50
4 Miscellaneous Income	0.00	21,750.00
5 E-Prospectus charges	0.00	14,898.00
6 Surplus from sale of Journals	0.00	35,664.00
7 Surplus from sale of Tool Bags	5.00	36,120.00
8 Students fines	10.00	20.00
9 Income from Right to Information Act fees	77,671.00	20,66,692.00
10 Income from CBSP (EP, TAP etc)	942,326.98	0.00
11 Income from student ODC (F&B Service)	206,810.00	200,970.00
12 Licence fee towards staff quarters	195.00	59.00
13 Penal Interest	36,600.00	4,80,270.50
14 Caution money deposit - Written off	0.00	28,290.35
15 Library deposit forfeited	0.00	11,64,536.00
16 Refund of excess service contract charges	72,500.00	0.00
17 Wear & Tear towards Caution Money Deposit	450.00	0.00
18 Library Card Charges		

19	Administrative Charges	25,475.00	0.00
20	Registration fees for the post of LDC	25,932.60	0.00
21	Round Off	4.36	0.00
22	Library Book Recovery	3,400.00	0.00
	TOTAL	15,50,699.35	41,62,750.35

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA
REGISTRATION NO : 175 DATED 24.04.1967

SCHEDULE FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEARENDED 31ST MARCH 2022

Schedule 20 - ESTABLISHMENT EXPENSES	Current Year (Amount ₹)	Previous Year (Amount ₹)
a) Salaries, wages and allowances	347,83,429.00	328,92,470.00
b) Allowances and Bonus:		
i) Bonus	1,47,371.00	3,62,094.00
c) Contribution to Provident Fund	0.00	0.00
d) Contribution to other funds (specify) :		
i) Contribution to New Pension Scheme tier- I	20,35,340.00	22,99,715.00
e) Staff welfare expenses:		
i) Travelling Allowances & Honorarium	50,683.00	53,509.00
ii) Medical Allowances	6,51,612.00	6,08,289.00
iii) Children Educational Allowance	4,86,000.00	4,32,000.00
iv) Leave Travel Concession	1,48,914.00	3,752.00
v) Special Cash Package in Lieu of LTC	4,40,755.00	0.00
f) Expenses on Employees Retirement and Terminal Benefits (Gratuity, leave encashment)		
i) Pension and Retirement benefits for pensioners with the Institute	47,45,935.00	40,37,614.00
ii) Pension and Retirement benefits for pensioners with LIC of India (Provision)	80,00,000.00	200,00,000.00
iii) Gratuity (Provision)	28,09,712.00	17,12,995.00
iv) Leave Encashment (Provision)	20,92,650.00	10,15,780.00
g) Others:		
i) Dress allowance	75,000.00	0.00
TOTAL	564,67,401.00	634,19,219.00

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION - GOA
REGISTRATION NO : 175 DATED 24.04.1967

SCHEDULE FORMING PART OF INCOME AND EXPENDITURE ACCOUNT FOR THE YEARENDED 31ST MARCH 2022

Schedule 21 - ADMINISTRATIVE EXPENSES ETC.	Current Year (Amount ₹)	Previous Year (Amount ₹)
1 Purchases	21,198.00	1,15,718.00
- Consumption of fuel and gas		
- Consumption of training material (food)	8,36,780.00	11,09,080.63
- Fuel for Generator	18,484.00	41,960.00
- Cleaning material	1,71,960.00	2,50,124.00
2 Electricity and Power	20,54,365.00	18,57,030.00
3 Water charges	5,02,762.00	3,30,625.00
4 Insurance Premium	51,685.00	55,853.00
5 Repairs & Maintenance		
- Building	1,67,872.00	10,21,659.00
- Equipment	2,66,630.00	3,29,767.00
- Garden	6,264.00	6,123.00
- Furniture & Fixtures	74,925.00	87,945.00
- Rent, Rates and Taxes	0.00	0.00
7 Vehicles Running and Maintenance	1,850.00	12,364.00
8 Postage, Telephone and Communication Charges		
- Postage Expenses	30,311.00	29,534.00
- Telephone Expenses	1,30,764.93	1,41,388.11
9 Printing and Stationery	2,13,693.00	1,71,414.00
10 Travelling and Conveyance Expenses		

-	Conveyance, Cartage & petrol	66,608.00	69,814.00
11	Expenses for Seminars / Workshops & Training	37,804.00	25,900.00
12	Subscription Expenses	8,743.00	19,871.00
-	Membership of societies subscription	9,459.00	13,983.00
-	Newspapers & periodicals	94,400.00	32,450.00
13	Audit Fee		
14	Professional charges		
-	Legal and Professional Charges	45,380.00	33,605.00
15	Advertisement and Publicity	52,524.00	39,348.00
16	Others (Specify)		
-	Pest Control Service Charges	0.00	1,96,683.00
-	First Aid	0.00	600.00
-	Light Equipments	63,263.00	0.00
-	Annual Maintenance Charges (AMC)	6,55,749.00	6,91,024.00
-	Bank charges	24,175.03	32,069.23
-	Conlingencies	20,365.50	38,732.00
-	Service Contract (Housekeeping, skill & unskilled labour, clerical, security & garden)	91,03,415.00	98,83,089.00
-	Students Welfare / Activities	26,985.00	97,728.00
-	Examination Expenses	6,35,924.00	8,768.00
-	Remuneration to Guest Faculty	78,250.00	33,917.00
-	Cable TV Subscription Expenses	520.00	3,656.00
-	Hindi Language Promotion Expenses	540.00	14,850.00
-	STP Water Testing Charges	35,535.00	17,700.00
-	New Pension Scheme Quarterly service charges	2,645.00	3,893.00
-	DG Stack Gas Monitoring Charges	5,175.00	5,310.00
-	Cost of Printing Magazine	0.00	35,636.00

-	Written off Library Books	0.00	509.00
-	Counseling for students	0.00	25,000.00
-	Expenseon disposal of dry garbage	0.00	11,400.00
-	Expenditure from CBSP Course	0.00	11,21,200.00
-	Internet Charges	2,11,338.00	191,160.00
-	License Fee	0.00	1,41,300.00
-	IGNOU Exam Fee	0.00	2,94,214.00
-	Donation	0.00	10,000.00
-	Expenditure towards Honourable Vice President Visit	0.00	19,65,306.00
-	Snackateria Expenditure	41,241.00	0.00
-	ODC Payment	8,82,311.00	0.00
-	Write off of Bad Debts	14,95,100.39	0.00
-	Examination Fee transferred to NCHMCT, Noida	40,80,850.00	15,79,950.00
-	Teaching Associates salary	3,32,662.00	25,000.00
-	Award to Merit Students	1,07,638.00	0.00
	TOTAL	226,68,143.85	222,27,249.97

**INSTITUTE OF HOTEL MANAGEMENT CATERING
TECHNOLOGY & APPLIED NUTRITION-GOA.**

REGISTRATION NO.:- 175 DATED 24.04.1967

**SCHEDULES FORMING PART OF THE ACCOUNTS FOR
THE YEAR ENDED 31-03-2022.**

SCHEDULE 24 - NOTES TO ACCOUNTS

A. SIGNIFICANT ACCOUNTING POLICIES.

1. ACCOUNTING CONVENTION

- 1.1 The financial statements of Institute of Hotel Management, Goa, are based on historical costs and have been prepared on accrual basis in accordance with the generally accepted accounting principles in India and Accounting Standards issued by ICAI.

2. INVENTORY VALUATION

- 2.1 Inventories are valued at cost since the same are expected to be realized in supply of services at fair market value.

3. FIXED ASSETS

- 3.1 Fixed assets are stated at cost of acquisition (inclusive of freight duties, taxes and incidental expenses) related to acquisition and bringing the assets to the present state and location, less depreciation.

4. DEPRECIATION:

- 4.1 Depreciation is charged on **Written Down Value** of the Assets in accordance with rates specified in the Income Tax Rules, 1962. Fixed Assets and accumulated Depreciation thereon was shown under Assets and Liabilities in the Accounts till 2009-10. However w.e.f. 2010-11 the Assets are shown at its W.D.V.

Depreciation on additions is computed and charged at full rate as applicable in the year of purchase. No depreciation is charged on asset in the year of disposal.

5. GOVERNMENT GRANTS / SUBSIDIES

- 5.1 Grants in respect of **specific fixed assets** acquired are shown as a part of Corpus Fund and not reduced from the cost of the related asset. In respect of Capital Grants in Aid received and utilized for acquisition of capital assets before 01.04.2010, the value of such capital Grants to the extent of Depreciation written off on the related assets, have not been written back to the income and expenditure deduction from the cost of the related asset. Grants received for Revenue Expenses are credited to Income and Expenditure account.

- 5.2 Government grants / subsidy are accounted on accrual basis.

6. RETIREMENT BENEFITS

This Institute being the central autonomous body is governed by the Central Civil Services (Pension) Rules, 1972 as per the staff regulation of the society.

6.1 Pension:

The pension payable to the employees of this Institute as per the Central Civil Services (Pension) Rules, 1972 who joined on or before 31.12.2003 has been ascertained on actuarial basis by Life Insurance Corporation of India and provision has been made for the present value of past service benefits.

6.2 Gratuity:

Liability towards gratuity payable on death/retirement of employees is computed not on actuarial basis but in accordance with the provisions of the Central Civil Service Rules.

6.3 Encashment of Leave:

Provision for accumulated leave encashment benefit to the employees is accrued and computed on the assumption that employees are entitled to receive the benefit at the end of each year and the same has been calculated and provision is made in the books of accounts.

6.4 National Pension System (New Pension Scheme):

New Pension Scheme is made applicable to the employees who joined on or after 01.01.2004 and all the employees have to make mandatory contribution of 10% of (Basic Pay + D.A.) and the Institute makes 14% contribution w.e.f 01.04.2019. The liability has been ascertained and has been fully paid.

B-NOTES ON ACCOUNTS

1. Pension Fund

Employees pension liability for employees joined on or before 31.12.2003 has been ascertained through Life Insurance Corporation towards past service benefits and current service cost on actuarial basis and Institute has so far kept under the Group Superannuation cash Accumulation Scheme an amount of ₹ 11.26 Crores.

2. General Provident Fund and New Pension Scheme

Accounts of General Provident Fund are maintained separately from the Institutes accounts. However the Financial Statements of the fund are attached to the Institute's since it is part of the Institute's obligation under Government Rules.

a. General Provident Fund:

Institute of Hotel Management, Catering Technology & Applied Nutrition is covered under the GPF-cum-Pension Scheme introduced with the direction of the Ministry of Tourism, Government of India vide their letter no.1(21)/90-HMC dated 1st January 1992. All rules and regulations and service conditions are governed and made applicable to the employee at par with the employees of the Government of India. As per the Government instructions and the rate of interest as declared every year the

Interest is payable on G.P.F. Accounts of the employees and the provision is not made for the same.

b. New Pension Scheme:

The New Pension Scheme has been introduced and made applicable to the employees of this Institution from 01.01.2004 as per the Government Instructions. The legacy fund has been remitted to New Pension Trust Account on 30.06.2013 as per the directives of Ministry of Tourism, Government of India in its letter dated 25.11.2011 and letter dated 10.09.2012 received from Pension Fund Regulatory & Development Authority.

3. Figures of the previous year have been regrouped/ rearranged, wherever necessary to make them comparable with those of the Current Years.

4. Schedules 1 to 24 are annexed to and form an integral part of the Balance Sheet as at 31.03.2022 and the Income and Expenditure Account for the year ended on that date.

5. No provision for Income Tax is made in view of exemption u/s 11&12.

6. Financial and Operational Highlights for the year 2021-2022

a. Investments

Institute has made investments under earmarked funds as on 31.03.2022:

1. Group Gratuity Scheme with LIC amounting to	₹2,66,75,647.02
2. Pension Scheme (GSCA) with LIC amounting to	₹11,26,03,785.87
3. Encashment of Leave Fund invested in Fixed Deposit with Canara Bank	₹1,06,75,501.62
4. HB/Conveyance Advance Fund invested in fixed deposit with Canara Bank	₹44,19,876.82
5. Depreciation Fund invested in Fixed Deposit With Canara Bank	₹2,80,56,911.32
6. Hostel Fund invested in Fixed Deposit With Canara Bank	₹21,49,776.00
7. Endowment Scholarship Fund invested in Fixed Deposit with Canara Bank	₹7,90,529.00

The Institute has also invested in Fixed/Term Deposits with Banks amounting to ₹12,68,59,114.90 on which the institute has earned interest of ₹55,83,129.35 during the year.

b. Government Grants/Financial Assistance

Details of Grants/Financial Assistance received during the year:

1) Grant-in-Aid Asst. To IHMs/FCIs etc. Scheme:

a) Grant-in-Aid Extension & Renovation of Computer Lab (Sanction Letter no.4(10)/2020-HRD dated 21.05.2020)	:	₹13,76,312.00
b) Grant-in-Aid Renovation & alteration of Girls Common	:	₹10,61,900.00

Room & Locker Room
(Sanction Letter no.4(11)/2019-HRD dated 21.05.2020)

However, the Institute has **overspent** the amount and grant yet to be received for the following program:

1. Grant-in-Aid Mid-Day Meal Scheme ₹ 1,76,788.00

c. Gratuity and Pension

Provision for Gratuity as per the Central Civil Service (Pension) Rules, 1972 has been made for ₹3,52,94,300.53 upto 31.03.2022 and against the same an amount of ₹2,66,75,647.02 has been invested with LIC under New Group Gratuity Cash Accumulation Scheme. The said policy can be surrendered at any time and entire amount lying with LIC can be refunded by LIC having no surrender charges since the policy has already completed 3 years.

Provision for Pension as per Central Civil Service (Pension) Rules 1972 has been made for ₹13,52,58,181.34 upto 31.03.2022 and against the same an amount of ₹11,26,03,785.87 has been invested with LIC under Group Superannuation Cash Accumulation Scheme. The said policy can be surrendered at any time.

d. The provision under Encashment of Leave of ₹89,59,398.00 up to 31.03.2022 has been made and against the same ₹1,06,75,501.62 Lakhs has been kept in Term Deposits with Syndicate Bank.

Date: 16.09.2022

AS PER OUR REPORT OF EVEN DATE
For Venkatesh Shenai and Associates
Chartered Accountants
F.R. NO. 135678W

Sd/-
(Maria Da Cunha)
Administrative-cum-Accounts
Officer

Sd/-
(Donna D'Souza)
Principal/Secretary

Sd/-
(Venkatesh Shenai)
Partner
M. No.152865
UDIN :22152865ASMTTQ1442

INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION (GOA)
Society General Provident Fund

GPF Balance Sheet as on 31.03.2022

LIABILITIES	ASSETS		CURRENT YEAR	PREVIOUS YEAR	CURRENT YEAR	PREVIOUS YEAR
	Investments	Receivable				
Subscriptions Contribution	79,40,236.20	79,57,472.20	9,97,453.00	9,97,453.00		
Interest credited IHMCT & AN - Goa	3,20,185.00	3,20,185.00	4,38,350.00	2,42,400.00		
	205,42,570.00	186,87,764.00	0.00	36.00		
	0.00	4,974.91	4,72,699.09	0.00		
			4,77,674.01	0.00		
			4,77,674.01	0.00		
Total ₹	28,802,991.20	26,970,396.11	28,802,991.20	234,00,618.44	28,802,991.20	26,970,396.11

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Place : Panaji - Goa.
Date : 16.09.2022

Sd/-
(Maria Da Cunha)
Administrative Cum Accounts Officer

Sd/-
(Donna D'Souza)
Principal / Secretary

AS PER OUR REPORT OF EVEN DATE
For VenkateshShenai and Associates
Chartered Accountants
F.R. NO. 135678W

Sd/-
(VenkateshShenai)
Partner
M.No.152865

UDIN :22152865ASMITQ1442

Note:- Interest on Fixed Deposits are accounted on Cash Basis.

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INSTITUTE OF HOTEL MANAGEMENT, CATERING TECHNOLOGY & APPLIED NUTRITION (GOA)
Society General Provident Fund

Income and Expenditure Account (GPF) for the year ended 31-03-2022

EXPENDITURE	CURRENT YEAR	PREVIOUS YEAR	INCOME	CURRENT YEAR	PREVIOUS YEAR
To Interest Distributed	1,854,806.00	1,857,655.00	By Interest Received	1,377,266.99	1,629,032.19
To Bank charges & commission	135.00	199.60	By Excess of Expenditure over income transferred to Balance Sheet	477,674.01	228,822.41
Total ₹	1,854,941.00	1,857,854.60	Total ₹	1,854,941.00	1,857,854.60

Place : Panaji - Goa.
Date : 16.09.2022

Sd/-
(Maria Da Cunha)
Administrative Cum Accounts Officer

Sd/-
(Donna D'Souza)
Principal / Secretary

AS PER OUR REPORT OF EVEN DATE
For Venkatesh Shenai and Associates
Chartered Accountants
F.R. NO. 135678W

Sd/-
(Venkatesh Shenai)
Partner
M.No.152865

UDIN :22152865ASMITQ1442

Note : Interest on Fixed Deposits are accounted on Cash Basis.